Alabama State Board of Public Accountancy Minutes of the Executive Director Search Committee Meeting February 27, 2015

I. <u>Date, Place and Attendance of Meeting</u>:

A special meeting of the Executive Director Search Committee of the Alabama State Board of Public Accountancy was held on Friday, February 27, 2015 at 10:00 a.m., in the office of the Board located in Montgomery, Alabama.

Committee Members Present: Ms. Leighanne M. Faught, CPA

Mr. Steven H. Richards, CPA Mr. M. Chad Singletary, CPA

Also present was Nicole T. Robinson, CPE Administrator.

Sufficient prior notice of the meeting had been given as required by the Alabama Open Meetings Act.

II. Call to Order:

The meeting was called to order by Steven H. Richards, CPA, Board Chair.

III. Update from Executive Director Search Committee (the Committee):

As chairman of the Committee, Mr. Singletary began the meeting by mentioning that the Committee had conducted four interviews as approved at the January 23, 2015 Board Meeting. Mr. Singletary pointed out that the purpose of this meeting was to discuss the applicants interviewed and to recommend up to two candidates to the full Board at the March 20, 2015 meeting.

Mr. Richards made a motion to go into Executive Session to discuss the general reputation, character and professional competence of the applicants for the Executive Director position. Ms. Faught seconded and the motion carried unanimously on a roll call vote with Ms. Faught and Messrs. Richards and Singletary voting in favor of the motion. Everyone except qualified Committee members was excused at 10:02 a.m. with an estimated time of 11:00 a.m. to return from Executive Session. The Committee then deliberated in Executive Session.

After deliberation, at 10:51 a.m., Mr. Richards called the meeting back to order, and Mr. Richards made a motion for the Executive Director Search Committee to present to the full Board the following two candidates for consideration for the position of Executive Director: D. Boyd Busby and Carol J. Preston. Mr. Singletary seconded the motion and it carried unanimously on a roll call vote with Ms. Faught and Messrs. Richards and Singletary voting in favor of the motion.

Mr. Richards made a motion that the two candidates make a three to five minute presentation before the full Board at the March 20, 2015 meeting. Ms. Faught seconded the motion and it carried unanimously on a roll call vote with Ms. Faught and Messrs. Richards and Singletary voting in favor of the motion.

IV. Adjournment of Meeting:

There being no further business to come before the Executive Director Search Committee, Mr. Singletary made a motion to adjourn. Ms. Faught seconded and the motion carried unanimously. The meeting adjourned at 10:56 a.m.

Respectfully Submitted:

M. Chad Singletary, CPA

Chairman

Executive Director Search Committee

Approved:

Steven H. Richards, CPA

Board Chair